

X/19017/6/2017-NACO (IEC) Part-1
Government of India
Ministry of Health & Family Welfare
National AIDS Control Organization

9th Floor, Chanderlok Building
36, JanPath, New Delhi
Dated- 17th November, 2017

Corrigendum
Hiring of Event Management Agency for World AIDS Day i.e 1st Dec 2017

Following are the changes into the Bid Documents:

- (i) Tender should be submitted in Two Bid System i.e. Technical Bid & Financial Bid in separate envelope mentioned on the top of the envelope(All the technical document should be enclosed with technical bid and financial bid should only contains Rates of items. Both the envelope should be put in a large envelope). The main envelope containing technical and financial bids should be put in a large envelope mentioning the title "Proposal for Hiring of Event Management Agency for World AIDS Day".
- (ii) The technical bids will be opened and evaluated on 27th Nov,2017 at 2.00 PM. The financial bids of the technically responsive agencies will only be opened on 28th Nov, 2017 at 2.30 PM. The agency quoting lowest rates will be selected for assigning the work.
- (iii) The EMD amounting of Rs 1,00,000 to be submitted in favour of "**Account Officer, MOHFW, New Delhi**". The EMD should be enclosed with the Technical bid. The proposal of the agency which has not submitted the EMD will be rejected.

Point wise clarification in scope of work

Sl. No.	As per tender documents	Amended Specifications
2	Preparation of 2 Stages for performances (Height 2.5', Size 28' X 40', scaffolding for performance), Carpeting inside the hall and outside hall, cloth masking wherever necessary. Two Podiums with electronic screen fitted for name display, mikes, two laptops	Carpeting Area will approx. 20000 sqft. The Carpet should be Brand New.



10	VVIP High tea as per protocol - 300 person	High Tea should contain following items : 1- 4 types of Snacks, 2- 2 Types Sweets, 3- Juices / Tea / Coffee 4- Sandwiches / Dhokla 5- Wafers 6- Cookies etc Including crockery & waiters
11	4000 No. packed water glasses (250 ml)	Water Glass should be Branded
16	One Back drop of the Stage (Size 15X30 ft) flex with digital multicolor Printing installed at the venue.	One Back drop of the Stage (Size 15X30 ft) flex with digital multicolor printing installed at the venue with side wings of 15 ft. x 12 ft. each side
19	Bunting 20 – Bunting to decorate venue size (as per venue) with installation	Size of Bunting shall be 25 ft. x 6 ft.
22	Momentoes 20 Nos through sublimation process, made of crystal with base printing (5 samples to be provided for selection)	Momentoes should be of High Quality
23	Comparer – 1 English/Hindi	Profile of the proposed Comparer to be enclosed with technical Bid
25	Arrangement of a cultural event at the venue to engage audience.	Cultural event may be in form of musical band and duration of Event approx.. 60 min. during engaging participant during settling down.
28	4 ushers for felicitation and welcome of dignitaries	8 ushers (4 male and 4 female)

Additional arrangements at JLN Stadium for Human Chain

- (i) Stage Setup of size 16 ft. x 12 ft. and Backdrop & Branding at the site.
- (ii) Colour Printer of high quality with necessary stationary to be placed near stage.
- (iii) Sound System for addressing 2000 participants.
- (iv) 15 Counters with truss of size 12 ft. x 15 ft. for distribution of T-Shirts & Caps.
- (v) 25 Nos Table for water arrangement.



(M.G.Nimje)

Under Secretary to Govt. of India