

## MINUTES OF PRE-BID MEETING

<b>Brief Description of Procurement</b>	Procurement of 55,71,379 Tablets of Abacavir 600 mg + Lamivudine 300 mg
<b>IFB No.</b>	SAMS/NACP/ARV Drugs_AL/13/2016
<b>Date of Publication of Notification</b>	15.10.2016
<b>Date and Time of Pre-Bid Meeting</b>	4 <sup>th</sup> November 2016 at 15.00 Hrs.
<b>Venue of Pre-Bid Meeting</b>	Strategic Alliance Management Services Pvt. Ltd. B01-B03, Vardhman Diamond Plaza, Community Centre, D.B. Gupta Road, Paharganj, New Delhi- 110055
<b>Date of Bid submission</b>	28.11.2016

The following Bidders' Representatives attended the pre-bid meeting:

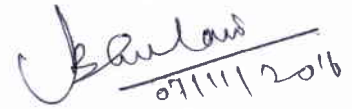
Sr. No.	Name and Designation	Name of Prospective Bidder/Firm
1.	Mr. S Ranjit Singh, GM (Marketing)	M/s Hetero Labs. Ltd., Hyderabad
2.	Mr. Seetha Ramaiah	M/s Aurobindo Pharma Ltd., Mumbai

The following SAMS's officials were present in the pre-bid meeting:

Sr. No.	Name and Designation
1.	Mr. Anil K. Bhutani, Team Leader (Procurement)
2.	Mr. Satya P. Verma, General Manager (Procurement)
3.	Mr. Arpit Saxena, Manager (Procurement & SCM)

Proceedings of the pre-bid meeting are as follows:

1. At the outset, General Manager (Procurement), SAMS briefed about purpose of the pre-bid meeting.
2. Thereafter, prospective bidders were requested to put up their queries related to scope and terms and conditions given in the Bidding Document.
3. The queries from prospective bidders were appropriately responded. The representatives were also requested to send their queries in writing through e-mail within 2 days.
4. The responses to queries sought by prospective bidders in writing and those asked during the meeting have been compiled as **Clarifications 1 (Annexure-A)**.

  
07/11/2016

(A.K. Bhutani)

GM (Procurement) & Team Leader

## CLARIFICATIONS 1

DATED 07.11.2016

Response to requests for clarification / queries received from prospective bidders

- |                                      |                                |
|--------------------------------------|--------------------------------|
| 1. IFB Reference:                    | SAMS/NACP/ARV Drugs_AL/13/2016 |
| 2. Date of Publication/Notification: | 15/10/2016                     |
| 3. Date of Pre-bid meeting:          | 04/11/2016                     |
| 4. Date of Bid Submission:           | 28/11/2016                     |

As per provisions given in ITB Para 11 of the Bidding Document and the queries/suggestions sought by the prospective bidders, the following responses are being issued:-

Sl. No.	Clause reference / Page reference	Queries / Clarifications sought by the prospective bidders	Para/ Clause as per Bid Document	Response
1	Section VI: Delivery Schedule for supply of Tablet AL Para (i)  (Page no. 82)	The bidder suggested that for 1st lot, a minimum lead time of 90 days is required to arrange API, approval of art works etc. We request you to kindly amend the delivery period as 90 days from the date of notification of award for 1st lot quantity.	1st Lot of 8,09,030 Tablets to be delivered within 45 days from the date of issue of Notification of Award (NOA).	The Tablets are urgently needed. No change in the Schedule of supply is acceptable. It shall be as per Bid Document.
2	Section IV: Para 16.3 of General Conditions of Contract (GCC)  (page no. 62)	Please ensure the payments to be cleared within 60 days from the date of submission of Invoices. For any delays in payments beyond 60 days a levy at the prevailing bank rates will have to be accepted as compensation by RITES.	Payments shall be made promptly by the Purchaser, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.	No change in the Bid document.
3	Section V: Para 22.1 of SCC.  (page no. 78)	"Liquidated damages:-  Please note that LD @ 0.50 % per week is quite steep for any standards and request that for delays beyond the agreed lead times can be 0.25% per month.	Applicable rate of LD is 0.5 percent per week or part thereof.  Maximum deduction shall be 10 percent of the delivered price of the delayed goods.	No change in the Bid document.
4	Section IV: Para 10.2 of General Conditions of Contract (GCC).	"Secondary Container:-  We have observed that if we pack 140 bottles in a shipper, the weight of the shipper 25-30 kgs., which will be too high to handle	The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided	The weight is estimated to be under 20 Kg. and can be handled comfortably.  No change in the

Sl. No.	Clause reference / Page reference	Queries / Clarifications sought by the prospective bidders	Para/ Clause as per Bid Document	Response
	(page no. 59)	during loading, unloading & transportation activities. There is no cost involved & all remains same as per the terms & conditions. Hence we request you to kindly amend from 140 to 120 Bottles per Shipper to avoid damages and lashes during transit".	for in the Contract, including additional requirements, if any, specified in the SCC or Technical Specifications, and in any subsequent instructions ordered by the Purchaser.	Bid document.

  
07/11/2018

**Anil Kr. Bhutani**  
**GM (Procurement) & Team Leader**