

Minutes of Pre-bid meeting for Procurement of ARV DRUGS (ANTI RETRO-VIRAL DRUGS) (PAEDIATRIC) against: IFB No. RITES/MSM/NACP/02/2016 held on 25/10/2016 at 14:15 hr at RITES office.

1. The following were present:-

I) From RITES

S/Shri

R. K. Sharma, JGM/MSM– In Chair

Chandan Kumar, JGM/MSM

Manoj Kumar Das, Manger/MSM

II) Firms which attended the pre bid conference are as follows:

S. No.	Name of representative S/Shri	Name of Firm
1.	Pawan Chopra	M/s Bharat Parenterals, Vadodara
	Shashi Bhushan	
2.	Onkar Yadav	M/s Micron Pharmaceuticals Ltd., Vapi
3.	Arun Sharma	M/s Mylan Labs Ltd., Hyderabad

2. Initiating the discussion, chairperson welcomed the participants. It was explained that purpose of Pre-bid meet is to educate the bidders regarding various important provisions of the bidding documents and also to clarify any queries that the bidders may have in the subject bidding documents. All the prospective bidders were requested to get themselves registered with e-procurement portal of RITES as early as possible.

3. The issues raised during the pre bid meeting and clarifications are as under-

S. No.	Query Raised	Clarification
Section I. Instructions To Bidders		
1.	As per your tender clause 6.1.1. (c) <i>“For all regulated products, the bidder should have at least two years of manufacturing and marketing experience of the particular items as a manufacturer for each regulated product quoted in the tender.”</i> and further <i>“Experience of manufacturing and marketing an item in one strength shall be considered as having experience of manufacturing and marketing that item in other strengths also.”</i> One of the prospective bidder has mentioned that the item Lopinavir 100mg+ Ritonavir 25mg tablets (Schedule II) was just introduced in year 2008 and two years manufacturing & marketing experience criteria will be a constraint for so many bidders to participate in the tender. Therefore, the bidder has requested to amend the two year experience to one year experience.	There will be no change in this clause.
2.	As this tender has been floated as e-tender and many bidders are not conversant with the formalities required for submission of bid, they have requested more time for submission of bid. Some bidders have pointed out that their units will be closed for a week after Diwali, therefore, due date for bid submission should be extended by one to two weeks.	There will be no change in bid submission date.

S. No.	Query Raised	Clarification
3.	It was pointed out by one of the bidders that with recent changes in custom duties being applicable for EOU/SEZ units, there is large difference between taxes and duties which are applicable on EOU/ SEZ units and other domestic units. Therefore, evaluation of bids should be done excluding taxes and duties in place of the all inclusive evaluation criteria as mentioned in the bid document.	The present procurement is being funded by the domestic budget. Therefore, GFR guidelines are required to be followed and therefore, evaluation of bids will be on the basis of total unit cost of the item at the consignee's destination inclusive of all duties, taxes and other charges as mentioned in the bid document.
Section III. Schedule of Requirements		
4.	<p>Most of the prospective bidders have mentioned that the Delivery Period of 1st lot within 40 days is not sufficient. After receipt of NOA, they have to procure raw materials required, obtain approval of printed packaging materials/ Artwork (from NACO); Manufacturing lead time, Analysis, Inspection, obtaining approval from third party Inspection & Testing Lab and delivery of goods etc. It is practically not possible for any manufacturer to deliver the goods in 40 days, which will lead to penalty.</p> <p>In view of above most of prospective bidders have requested to amend the 1st lot delivery period up to 90 days.</p>	There will be no change in the Delivery Schedule
5.	As per the bid document, the drugs are to be supplied in 8 lots over a period of 2 years. As the total requirement of individual drug is small, the value of particular lot for various consignees would be very small and the corresponding cost of logistics would be very high. The total value of many lots for individual consignees is less than Rs.1500. In view of above, total supply may be taken in 4 lots in six monthly installments.	Considering the space constraint each lot will be as per tender document.

Meeting concluded with thanks to the participants for their active participation.