

**Minutes of Pre-bid meeting for procurement of ARV Drugs against: IFB No. RITES/MSM/NACP/07/2018 held on 01.11.2018 at 1415 hr at RITES office.**

1. The following were present:-

I) From RITES

S/Shri

Vinod Kumar Langan, GGM/MSM- In Chair

Chandan Kumar JGM/MSM

Nitin Jain, AM/MSM

Abhishek Sanklan, Engineer/MSM

Veenit Kumar, Engineer/MSM

II) Firms which attended the pre bid conference are as follows:

S. No.	Name of representative S/Shri	Name of Firm
1	Ranjit Singh	M/s Hetero Labs Ltd., Hyderabad
2	Devesh Rawat	M/s Aurobindo Pharma Ltd., Hyderabad
3	J.B. Pal	M/s Macleods Pharmaceuticals Ltd., Mumbai
4	I.Kishore & Arun Sharma	M/s Mylan Laboratories, Hyderabad

2. Initiating the discussion, chairperson welcomed the participants. It was explained that purpose of Pre-bid meet is to educate the bidders regarding various important provisions of the bidding documents and also to clarify any queries that the bidders may have in the subject bidding documents. All the prospective bidders were requested to get themselves registered on CPP Portal as early as possible.

3. The issues raised during the pre bid meeting and clarifications are as under-

S. No.	Reference	Query Raised	Clarification
<b>Section II: Bid Data Sheet</b>			
1	<b>ITB 11.1 (j)</b>	One of the firm has requested to include the following in the tender document "Manufacturer should be US FDA approved/ WHO prequalified/ GFATM approved."	There is no change in tender conditions.
2	<b>ITB 34.2 (a)</b>	One of the firm has enquired that whether evaluation will be done on basic price or on total price, if quoted from SEZ Unit.	Evaluation will be as per ITB clause 34.2 and 34.5.
<b>Section III: Evaluation and Qualification Criteria</b>			
3	3.1 (a) (vi)	One of the firm has requested to exempt them for this point "that it has successfully completed <b>at least one (1) contract for similar goods</b> within the period of <b>last five years</b> (preceding two months before the date of bid opening) for supply of goods."	There is no change in tender conditions.
<b>Section VII: Schedule of Requirement</b>			
4	1 List of Goods & Delivery Schedule Delivery schedule	One of the firm has requested to revise the delivery schedule.	Refer Amendment no 1
5	2 Technical specification Part A Point 6	One of the firm has requested to change Secondary packing as <b>100 bottle of 30 tabs</b> instead of <b>140 bottle of 30 tabs</b>  Another vender has requested to amend as <b>90/120 bottle of 30 tabs per shipper.</b>	There is no change in tender conditions.

<b>S. No.</b>	<b>Reference</b>	<b>Query Raised</b>	<b>Clarification</b>
<b>Section IX: Special Conditions of Contract</b>			
6	GCC 16.1	One of the firm has requested, 100% payment should be released with in 60 days from the date of submission of invoice.	Payment will be made as per Bid Document.
7	GCC 17.4	One of the firm has enquired about the issue of <b>Project Authority Certificate</b> for import of Raw Material like Lamivudine/ Tenofovir and Efavirenz.	Refer Bid Document for the same.
8	GCC 27.1	One of the firm has requested to amend the Liquidate Damages from 0.05% per week to 0.25% per month.	There is no change in tender conditions
9	GCC 33.5	One of the firm has requested, to intimate in advance about the increase or decrease of 25% quantity so that they can plan for inventory accordingly.	There is no change in tender conditions.

**Meeting concluded with thanks to the participants for their active participation**