

**No.T-11025/28/2009-NACO**  
**Government of India**  
**Ministry of Health & Family Welfare**  
**(Department of AIDS Control)**

6<sup>th</sup> & 9<sup>th</sup> Floor, Chandralok Building  
 36 Janpath, New Delhi - 110001  
**Dated 26<sup>th</sup> August 2009**

To  
 The project Director  
 All state AIDS control society

Sub:- TA/DA to contractual Staff of SACS

Sir /Madam

1. Please refer to this Office letter of even no dated 29<sup>th</sup> May 08 regarding the TA/DA entitlement of contractual employees of SACS. With the issue of revised guidelines on implementation of 6<sup>th</sup> Pay Commission, there is felt to be a necessity to revise NACO guidelines also to bring parity. Hence, in supersession of all earlier orders on the subject, TA/DA entitlement of the employees of SACS employed on contract basis would be as under:

POSITION	TA ENTITLEMENT	DA ENTITLEMENT		
		Travel by Road	Accommodation	Incidentals/food etc
Joint Directors, Deputy Directors, and other contractual positions in the pay range of Rs20000 and above	Beyond 600 Kms- by air Less than 600 Kms- by 2 <sup>nd</sup> A/C/chair car(Train)	In case of travel by Road where rail connectivity is not there, actual fare by any type of public bus including air conditioned bus or prescribed rates of taxi per km. This would be applicable for reimbursement of expenses for travel between airport to residence and back. If journey is performed by own car in the above circumstances road mileage allowances as per the state govt. rules may be reimbursed.	Metro cities-Rs 2000/- Other State capitals-Rs1500 Other cities/towns Rs. 800/- subject to production of actual bills	Metro cities: Rs. 500/- per day Other State capitals-Rs 300 per day Other cities/towns Rs. 150 per day subject to production of bills this will limited to the maximum as shown above

Other contractual officials in the range above Rs15000-to Rs19999	By 2 <sup>nd</sup> A/C/chair car(Train)	In case of travel by Road where rail connectivity is not there, actual fare by any type of public bus including air conditioned bus or prescribed rates of taxi per km. This would be applicable for reimbursement of expenses for travel between railway station to residence and back	Metro cities-Rs 2000/- Other State capitals-Rs1000 Other cities/towns Rs. 600/- subject to production of actual bills	Metro cities: Rs. 400/- per day Other State capitals-Rs 200 per day Other cities/towns Rs. 150 per day subject to production of bills this will limited to the maximum as shown above
Office Assts etc in the range of Rs10000-15000	By 3rdA/C/chair car(Train)	Do	Metro cities-Rs 1500/- Other State capitals-Rs800 Other cities/towns Rs. 500/- subject to production of actual bills	Metro cities: Rs. 300/- per day Other State capitals-Rs 150 per day Other cities/towns Rs. 125 per day subject to production of bills this will limited to the maximum as shown above

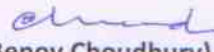
2. Official tour should be limited to supervisory visits and review meetings authorized by NACO. It may be ensured that permission to official travel is given judiciously by PDs and restrict only to absolutely essential official requirements. The following guidelines are issued:

- Air travel should be limited to the entitled officers only.
- Revised entitlement for air travel is being issued and it should be meticulously followed.
- The incentive schemes and concession by various airlines should be fully utilized to ensured utmost economy in air travel.
- Travel by airlines other than Air India also is permitted so as to take advantage of increasing competition and air travel schemes offering discounts.
- Wherever possible planning of travel should be done in such a way that the cheapest fare is availed.
- In case of Govt. officials, the rules applicable to respective state Govt. prevails.
- For travel non metro/ other city DA only will be available

3. The above rates are applicable from the date of issue of this letter and for the journeys performed on and/ or after the date of issue of this letter. Cases decided earlier need not be re-opened.

4. it is requested that the above instructions be brought to the notice of all concerned.

5. This is issued with the concurrence of Secretary & DG NACO

  
(Benoy Choudhury)

Under secretary (Finance)

To

1. Project Directors of All SACS
2. Senior PS to Secretary & DG for information please
3. PS to JS for information of JS
4. All Officers in NACO